

IL WORKNET WORKSHOP SERIES

Resumes: 101

Your resume and cover letter are often the first contact you have with a prospective employer. This workshop is geared to help you develop your resume and other application materials. You will also learn how to avoid common mistakes and improve your current resume so that you have a better chance of gaining an invitation to a job interview.

Tuesdays

1:00 pm – 2:30 pm

Job Search: 101

This workshop is designed to give you an overview of the job search process including research, self-assessment, career planning, resume, personal branding, networking, job search strategy, interviewing, and more!

Wednesdays

10:00 am -11:30 am

Interviewing

The job interview is a prime opportunity to show that you are the best candidate for the job. This workshop will increase your understanding of the interview process and help you answer the most common, and sometimes challenging, questions with ease so you can be more comfortable and better prepared for your job interview.

Thursdays

10:00 am – 11:30 am

Registration is not required. Please contact Kristney Vaulx at (815) 901-0177 for more information.